

Standing Committees

Ad Hoc Committees

Committee Assignments

2008-2009

RED=MENTOR

GREEN=CHAIR

	Board	Finance	OMC Silver & Gold	PR / Marketing Communications	UN + Int'l Projects	Status of Women Service Relays	Scholarships	ZSVAW	Bylaw Review	Environmental Projects	Poinsettia Fundraiser	Founders Day Event 11/10	Holiday Party Event 12/8	Amelia Earhart Event 1/12	Archives	Nominating	Count	
Allen, Deb		1			1												2	
Bardon, Carol	1					1											2	
Bourdon, BJ		1		1				1									3	
Bowder, Julie	1	1															2	
Cavanaugh, Marge		1				1							1	1			4	
Cormier, Ann			1	1					1	1							4	
DaSilva, Janet	1		1														2	
Gerl, Chris	1				1						1						3	
Goold, Kris			1			1											2	
Kidd, Dianne			1		1								1				3	
Knight, Mary	1	1	1	1		1	1	1									7	
LaFratta, Dot					1		1										2	
Laroque, Louise	1		1														2	
Reeves, Liz			1	1						1					1		4	
Rubis, Mary Ann			1			1		1				1					4	
Turner-Chiacchia, Joanne	1				1				1								3	
Wood, Debbie			1	1									1				3	
NEW MEMBERS					1	1												
Count	7	5	6	5	3	5	5	2	3	2	2	1	1	1	2	2	0	52

Hood, Kathy

Standing Committee Descriptions

Board

The Club Board shall have general supervision of the affairs of the Club between meetings of the Club, provided that none of its acts shall conflict with action taken by the Club. It may act upon routine questions in carrying out established policies, but shall not determine policy, authorize projects and donations, or adopt the budget. It shall perform such duties as are required by the club Bylaws and Zonta International's Rules of Procedure. The Manual of Procedures for Zonta Clubs shall serve as a guideline for Club operation.

Finance

This committee shall prepare an annual budget and submit it to the Board before consideration by the Club; regularly analyze and report to the Board and Club on project goals; work with the Board in providing for an annual audit in line with these Bylaws; and report at the Annual Meeting. [PROPOSED: *This committee is also responsible for setting goals and establishing strategies for new fundraising opportunities.*]

OMC (Organization, Membership and Classification)	This committee shall consider all proposals for membership and present the names of candidates to the Board. On approval, the Committee chairman shall extend a written invitation to the person accepted to become a member and notify the Club members, following Membership Procedures. [PROPOSED: <i>This committee is also responsible for setting goals and initiating strategies for attracting new members and retaining existing members.</i>]
PR /Marketing /Communications	This committee shall develop a plan to create external and internal awareness of the purpose and Objects of Zonta International. [PROPOSED: <i>This committee is also responsible for setting goals and establishing strategies for executing the plan.</i>]
United Nations	This committee shall receive and disseminate pertinent information about the United Nations.[PROPOSED: <i>This committee is also responsible for setting goals and establishing strategies for regular updates on Zonta International projects.</i>]
Status of Women Service	This committee shall recommend action in accordance with the Objects of Zonta International and with the Club Board. It shall promote interest in the Club and within the community in programs improving the Status of Women, including the Amelia Earhart Fellowship Awards and Z Club programs. It shall have charge of all service activities of the Club Board. [PROPOSED: <i>Reword the 2nd sentence to read: "It is responsible for setting goals and initiating strategies for promoting interest in the Club and within the community in programs improving the Status of Women."</i>]
Scholarship	[PROPOSED: <i>This committee is responsible for soliciting applicants for scholarships awarded by the club: Young Women in Public Affairs (YWPA), Jane M. Klausman, and a 3rd scholarship being developed for the greater Westfield area. It promotes interest in the scholarships by reaching out to guidance offices and advertising in local media. Applications received by the set deadline are reviewed and a recipient of each award is selected.</i>]